

Regular Meeting

March 5, 2014

A regular meeting was convened at 4:36 p.m. on Wednesday, March 5, 2014, in the Boardroom, 5050 Yonge Street, Toronto, with Chris Bolton, Chair of the Board, presiding.

The following members were present: Trustees Irene Atkinson, Chris Bolton, Sheila Cary-Meagher, Jerry Chadwick, Shaun Chen, Cathy Dandy, Gerri Gershon, Chris Glover, Howard Goodman, Pamela Gough, John Hastings, Howard Kaplan, Shelley Laskin, Harout Manougian, Elizabeth Moyer, Stephnie Payne, Maria Rodrigues, Mari Rutka, David Smith, Sam Sotiropoulos, Chris Tonks, Sheila Ward and Student Trustees Ramna Safeer and Jessie Waugh. Trustees Payne and Smith participated by electronic means.

1. Resolution Into Committee of the Whole (Private)

At 4:36 p.m., on motion of Trustee Laskin, seconded by Trustee Kaplan, the regular meeting resolved into Committee of the Whole (Private) to consider matters on the private agenda of the Committee of the Whole.

2. Reconvene

At 6:22 p.m., the regular meeting reconvened.

3. Committee of the Whole (Private), Report No. 79, March 5, 2014 (see page 13)

Trustee Cary-Meagher, seconded by Trustee Rodrigues moved: **That Items 1 to 5 in Report No. 79 of the Committee of the Whole (Private) be adopted.**

The motion was carried.

4. Recess and Reconvene

At 6:22 p.m., on motion of Trustee Laskin, seconded by Trustee Kaplan, the meeting recessed for dinner and reconvened at 7:18 p.m.

5. National Anthem

The national anthem was performed by Aieysha Haws, a student at Eastern Commerce Collegiate Institute/Subway Academy. Aieysha also performed the song, When you Believe.

6. Approval of the Agenda

Trustee Gough, seconded by Trustee Dandy, moved: **That the agenda be approved.**

Trustee Gough, seconded by Trustee Moyer, moved in amendment: **That Bike to School Day, May 26, 2014 be added to the agenda as new business.**

The amendment was carried.

The main motion, as amended was carried.

7. Celebrating Board Activities

Trustee Sotiropoulos introduced and congratulated Cindy Tang, a student at Dr. Norman Bethune Collegiate Institute, whose entry, Sea Telescope, won the Google Canada contest to produce a doodle motif in response to the statement, “If I could invent anything, I would invent....”

Trustee Dandy spoke in recognition of International Women’s Day, observed on March 8, 2014.

8. Memorials

The Chair expressed sympathy on behalf of the Board to the families of Gordon Adam, Carmen Bernadette Chouinard, Gordon Cross, Edward Dennis, Brenda Driscoll, Thomas Malloy and John Ginther recently died.

Trustee Glover expressed sympathy on behalf of the Board to the family of John Ginther, a teacher at Kipling Collegiate Institute who recently died.

Trustee Dandy expressed sympathy on behalf of the Board to the family of Thomas Malloy, a caretaker at Frankland Community School who recently died.

Trustee Dandy expressed sympathy on behalf of the Board to the family of Ethan Plecash, a student at Monarch Park Collegiate Institute who recently died.

Trustee Sotiropoulos expressed sympathy on behalf of the Board to the family of Evangeline Adotey, a student at Beverley Glen Public School, who recently died.

Trustee Atkinson expressed sympathy on behalf of the Board to the family of Barbara Dulski, a school community liaison officer with the former Toronto Board of Education who recently died.

Trustee Cary-Meagher expressed sympathy on behalf of the Board to the family of Gary Hunt, a trustee with the former Toronto Board of Education who recently died.

Trustee Glover expressed sympathy on behalf of the Board to the family of John Henshaw, a member of Citizens for LifeLong Learning who recently died.

A moment’s silence was observed in memory of those who had passed away.

9. Chair’s Announcements

- (i) The Chair acknowledged the following days of significance for the months of January and February: Epiphany, Feast of Nativity, World Religion Day, Martin Luther King Jr. Day, No Name Calling Week, International Day of Commemoration in Memory of Victims of Holocaust, Lunar New Year, Black History Month, Family Day, World Day of Social Justice, Greek Heritage Month, International Women’s Day and International Day for the Elimination of Racial Discrimination.

- (ii) Trustee Hastings extended congratulations to the Canadian Olympic Committee and athletes who participated in the 2014 Winter Olympics in Sochi, Russia and suggested that a letter of congratulations be sent and an invitation to have the athletes visit schools.
- (iii) Trustee Dandy acknowledged the work of staff at Eastern Commerce Collegiate Institute in support of students.
- (iv) Trustee Sotiropoulos introduced Despina Hatzidiako from the Consulate of Greece and other members of the Greek Community who were at the meeting in support of Greek Heritage Month.

10. Greek Heritage Month: March

Trustee Sotiropoulos, seconded by Trustee Manougian, moved:

Whereas, a public interest has been expressed and communicated by members of the Greek community of Toronto, along with parents and students of the Toronto District School Board and the Education Department of the Greek Consulate of Toronto, to establish the calendar month of March as Greek Heritage Month at the TDSB; and

Whereas, Canadians of Greek heritage and descent have made, and continue to make, significant contributions to the growth and prosperity of Toronto and to the province, as well as important contributions to Canada's history;

Whereas, the month of March will provide an opportunity for Greek heritage communities to share their vibrant culture and traditions with the city of Toronto;

Therefore, be it resolved that the month of March be designated as Greek Heritage Month at the Toronto District School Board.

The motion was carried.

11. Bike to School Day, May 26, 2014

Trustee Gough, seconded by Trustee Rutka, moved:

Whereas, the Board has adopted an active transportation charter as of November, 2013; and

Whereas, cycling is a major form of transportation for students and staff; and

Whereas, the City of Toronto has declared May 26, 2014 as Bike to Work Day;

Therefore, be it resolved that May 26, 2014 be declared as Bike to School Day in the Toronto District School Board.

The motion was carried.

12. Reports From Trustees Appointed to External Organizations and Student Trustees

Trustee Gough provided a written report from the Board of Health meeting of February 10, 2014. Trustee Dandy provided a written report on the first meeting of the City of Toronto School Boards Task Force. Trustee Laskin provided a written report from the Ontario Public School Boards' Association. Student Trustees Safer and Waugh presented a report from the student trustees.

13. Director's Leadership Report

The Director presented a report on the deliverables in the theme for 2013-14, Years of Action. The complete text of the leadership report can be found on the Director's page on the web site.

14. Declarations of Possible Conflict of Interest

Trustees Atkinson and Laskin declared a possible conflict of interest with regard to the matter of Item 16, Parts (b) and ((f), respectively. Trustee Atkinson's daughter is a member of OSSTF, District 12 and Trustee Laskin's daughter is a member of CUPE 4400. The trustees were not present for the discussion or vote on the matter for which they declared a possible conflict.

15. Matters Decided Without Discussion

Trustee Chadwick, seconded by Trustee Moyer, moved: **That the following matters presented as matters to be decided without discussion be approved or received, as appropriate:**

- (a) **Confirmation of Minutes of Meetings Held on December 2, 11 and 19, 2013, January 10, February 3 and 12, 2014**
- (b) **Trustee Determination and Distribution: 2014 Municipal Election [2276] (see page 15)**
- (c) **Human Resources and Professional Learning Committee, Report No. 29, January 15, 2014 (see page 17) (For receipt)**
- (d) **Planning and Priorities Committee, Report No. 38 (Part B), December 17, 2013 (see page 29)**
 - 1 Boundary Changes for H J Alexander Community School and Pelmo Park Public School [2203]**
 - 2 Boundary Changes for Ogden Junior Public School, Orde Street Junior Public School and Ryerson Community School [2204]**
 - 3 Consolidation of Portage Trail Community Junior School and Portage Trail Community Middle School [2201]**

- (e) **Planning and Priorities Committee, Report No. 39 (Part B), January 22, 2014 (see page 32)**
- 1 **Pupil Accommodation Review of Ward 1, Rexdale (Albion Heights Junior Middle School, Elmbank Junior Middle School, Greenholme Junior Middle School, Humberwood Downs Junior Middle School and Melody Village Junior School): Response to Recommendations of Pupil Accommodation Review Committee [2205]**
 - 2 **Avondale Public School: Replacement School Architect Selection [2243]**
- (f) **Planning and Priorities Committee, Report No. 40, February 26, 2014 (see page 41)**
- 1 **Google Cloud Security [2220]**
 - 2 **Learning Opportunities and English-as-a-Second Language Allocation Analysis [2210]**
 - 3 **Electrical Rates [2213]**
 - 4 **Budget Committee and Community Meeting Schedules [2245]**
 - 5 **Enrolment Data Comparison with the Toronto Catholic District School Board**
 - 7 **Learning Opportunities Allocation Analysis [2278]**
 - 9 **Use of Social Media**
 - 11 **Review of Community Advisory Committees and Workgroups [2247]**
- (g) **Operations and Facilities Management Committee, Report No. 47, January 15, 2014 (see page 55)**
- 1 **Contract Awards, Facility Services [2236]**
 - 2 **Williamson Road Junior Public School/Glen Ames Senior Public School: Surplus Declaration of Lee Avenue Laneway [2226]**
 - 3 **Indian Road Crescent Junior Public School – Right of Way [2227]**
- (h) **Operations and Facilities Management Committee, Report No. 48, February 12, 2014 (see page 58)**
- 2 **80 Northern Dancer Boulevard**
- (i) **Administration, Finance and Accountability Committee, Report No. 37, January 29, 2014 (see page 60)**
- 1 **Contract Awards [2244]**
 - 2 **One-Year Extension of Existing Contracts for Home to School Student Transportation [2250]**

- 3 **Ministry of Education B and SB Memoranda: 2014 B01 - In-year Amendments to Education Funding Regulations for 2010-11, 2011-12, 2012-13 and 2013-14 school years [2248]**
 - 4 **Transportation Providers Winter Readiness [2249]**
 - 5 **First Quarter Interim Financial Report for 2013-2014 [2251]**
- (j) **Administration, Finance and Accountability Committee, Report No. 38, February 26, 2014 (see page 63)**
- 1 **Investment Advisory Services [2274]**
 - 2 **Long-Term Financing for Capital Projects: Bylaw 19 [2275]**
 - 3 **Microsoft XP End of Support Options for Risk Mitigation [2255]**
- (k) **Program and School Services Committee, Report No. 36, February 19, 2014 (see page 66)**
- 1 **School Year Calendars 2014-15 [2261]**

The motion was carried.

16. Human Resources and Professional Learning Committee (Special Meeting), Report No. 30, February 19, 2014 (see page 71)

Trustee Dandy, seconded by Trustee Moyer, moved: **That Report No. 30 of the Human Resources and Professional Learning Committee, School-based Staff Allocation 2014-15, be adopted.**

re Item 1, School-based Staff Allocation 2014-15 [2262] (see page 71)

Trustee Dandy, seconded by Trustee Moyer, moved: **That the following staffing levels of school-based staff for 2014-15 be approved:**

- (a) **Allocate 10,839.0 FTE positions of Teacher – Elementary as set out in Appendix A of the staff report;**
- (b) **Allocate 5,082.0 FTE positions of Teacher – Secondary as set out in Appendix B of the staff report;**
- (c) **Allocate 234 headcount positions (179.5 FTE) of Elementary School Vice-principal, as set out in Appendix C of the staff report;**
- (d) **Allocate 165 headcount positions (165.0 FTE) of Secondary and Junior High Schools Vice-principal, as set out in Appendix C of the staff report;**
- (e) **Allocate 10.0 FTE positions of Educational Assistants set out in Appendix D of the staff report;**

- (f) **Allocate 1,290.0 FTE positions of Early Childhood Educator as set out in Appendix E of the staff report;**
- (g) **Allocate 2,486.0 FTE position of Special Education Support as set out in Appendix F of the staff report;**
- (h) **Allocate 1,052.0 FTE positions of School Office Clerical as set out in Appendix G of the staff report;**
- (i) **Allocate 110.0 FTE positions of School-based Safety Monitor and allocate additionally the financial equivalent of 89.0 FTE School-based Safety Monitors as set out in Appendix H of the staff report;**
- (j) **Allocate 2,779 headcount positions of Lunchroom Supervisor as set out in Appendix I of the staff report;**
- (k) **Allocate 92.5 FTE positions of Aquatics Instructor in the regular program as set out in Appendix J of the staff report;**
- (l) **Allocate 46.0 FTE positions of Food Services Assistant as set out in Appendix K of the staff report;**
- (m) **Allocate 2,160.0 FTE positions in Caretaking as set out in Appendix of the staff report**

The parts of the motion were voted on separately as follows:

Parts (a), (c), (d), (e), (g) to (m) were carried

Part (b) was carried.

Part (f) was carried.

Trustee Glover presented a notice of motion on the matter for a future meeting of the Budget Committee.

The main motion to adopt Report No. 30 of the Human Resources and Professional Learning Committee was carried.

17. Planning and Priorities Committee, Report No. 40, February 26, 2014 (see page 41)

Trustee Bolton, seconded by Trustee Rutka, moved: **That Items 8, 10 and 12, Employee and Trustee Policy and Procedure: Expenses, Proposed Budget Plan for 2014-15 and Staff Status Report: Audit and Review Recommendations, respectively, as presented in Report No. 40 of the Planning and Priorities Committee, be adopted.**

re Item 10, Budget Plan for 2014-15 [2289] (see page 44)

Trustees expressed appreciation to staff for their efforts in preparing and presenting the budget in March and noted that there were still funding gaps between student need and funding received.

The motion to adopt the Budget Plan for 2014-15 was carried on a recorded vote (see Recorded Vote 1, page 12). Student Trustees Safeer and Waugh voted in favour.

re Item 12, staff Status Report: Audit and Review Recommendations (see page 45)

Trustee Goodman, seconded by Trustee Glover, moved in amendment: **That “received and” be deleted.**

The amendment was defeated.

Trustee Glover, seconded by Trustee Hastings, moved: **That the debate be ended.**

The motion to end debate was carried.

The main motion to adopt Items 8, 10 and 12 was carried.

During discussion of the matter, a motion from Trustee Sotiropoulos to hear his minority report was defeated.

18. Operations and Facilities Management Committee, Report No. 47, January 15, 2014 (see page 55)

Trustee Manougian, seconded by Trustee Tonks, moved: **That Item 4, Response to the Ice Storm, as presented in Report No. 47 of the Operations and Facilities Management Committee, be adopted.**

re Item 4, Response to the Ice Storm (see page 56)

Trustee Hastings, seconded by Trustee Rutka, moved in amendment: That “and senior Board staff” be added after Council at Part (a).

The amendment was carried.

Trustee Goodman, seconded by Trustee Laskin, moved in amendment: That “That the Chair and the Director visit the Ministry in person” be added as Part (c).

The amendment was carried.

The main motion, as amended, was carried.

19. Operations and Facilities Management Committee, Report No. 48, February 12, 2014 (see page 58)

Trustee Manougian, seconded by Trustee Cary-Meagher, moved: **That Item 1, Contract Awards, Facility Services, as presented in Report No. 48 of the Operations and Facilities Management Committee, be adopted.**

re Item 1, Contract Awards, Facility Services [2260] (see page 58)

Trustee Atkinson, seconded by Trustee Kaplan, moved in amendment: **That “June” be changed to “April” at Part (b).**

The amendment was carried.

Trustee Sotiropoulos, seconded by Trustee Kaplan, moved: **That the debate be ended.**

The motion to end debate was carried.

The main motion, as amended, was carried.

20. Program and School Services Committee, Report No. 36, February 19, 2014 (see page 66)

Trustee Gough, seconded by Trustee Atkinson, moved: **That Item 2, Program Enhancement at Western Technical-Commercial School, as presented in Report No. 36 of the Program and School Services Committee, be adopted.**

re Item 2, Program Enhancement at Western Technical-Commercial School (see page 66)

Trustee Cary-Meagher, seconded by Trustee Goodman, moved: **That the matter be referred to staff with a report back no later than June 2014.**

The motion to refer was defeated.

Trustee Sotiropoulos, seconded by Trustee Laskin, moved: **That the matter be referred to staff for a report back including funding to the Program and School Services Committee.**

The motion to refer was carried.

Trustee Manougian, seconded by Trustee Kaplan, moved: **That the debate be ended.**

The motion to end debate was carried.

The main motion, as amended, was carried.

21. Program and School Services Committee, Report No. 37, February 28, 2014 (Special Meeting) (see page 74)

Trustee Gough, seconded by Trustee Dandy, moved: **That Report No. 37 of the Program and School Services Committee, be adopted.**

re Item 1, Program and School Services Committee, Report No. 35, January 22, 2014 (see page 74)

Trustee Rodrigues rose to file a minority report. Trustee Dandy objected.

The motion to hear Trustee Rodrigues' minority report was carried on a recorded vote (see Recorded Vote 2, page 12).

Trustee Rodrigues, seconded by Trustee Chen, moved: **That the following be received:**

Whereas, to defer receipt of the recommendations of the Task Force on the Success of Students of Somali Heritage would be disrespectful to the work of the Task Force members; and

Whereas, deferral would have negative implications for programming;

Therefore be it resolved:

That Report No. 35 of the Program and School Services Committee, which includes a recommendation for receipt of the report from the Task Force on the Success of Students of Somali Descent, be received by the Board at its meeting on March 5, 2014.

The motion was carried on a recorded vote (see Recorded Vote 3, page 12).

22. Extension of the Meeting

At appropriate times during the meeting, the Ending Time procedure was applied and the meeting was extended.

23. Resolution into Committee of the Whole

At 11:06 p.m., Trustee Kaplan, seconded by Trustee Gough, moved: **That the regular meeting resolve into Committee of the Whole (Private Session) to continue consideration of matters on the private agenda of the Committee of the Whole.**

The motion was carried.

24. Reconvene

At 11:39 p.m., the regular meeting reconvened.

25. Committee of the Whole (Private), Report No. 79, March 5, 2014 (see page 13)

Trustee Goodman, seconded by Trustee Kaplan moved: **That Item 6 in Report No. 79 of the Committee of the Whole (Private) be received.**

The motion was carried.

26. Adjournment

At 11:40 p.m., on motion of Trustee Laskin, seconded by Trustee Goodman, the meeting adjourned.

Chris Bolton
Chair

Summary of Recorded Votes

Trustee	Recorded Vote 1 (see p. 8)	Recorded Vote 2 (see p. 10)	Recorded Vote 3 (see p. 10)
Atkinson	Y	Y	Y
Bolton	Y	Y	Y
Cary-Meagher	Y	Y	Y
Chadwick	Y	Y	Y
Chen	Y	Y	Y
Dandy	Y	N	N
Gershon	Y	Y	Y
Glover	Y	Y	Y
Goodman	Y	N	N
Gough	Y	Y	N
Hastings	Y	Y	Y
Kaplan	Y	Y	Y
Laskin	Y	Y	Y
Manougian	Y	Y	Y
Moyer	Y	A	A
Payne	A	A	A
Rodrigues	Y	Y	Y
Rutka	Y	N	N
Smith	A	A	A
Sotiropoulos	Y	N	N
Tonks	Y	N	N
Ward	Y	Y	Y
Total Y	20	14	13
Total N	0	5	6
Total A and C	2	3	3

Y Vote in favour **N** Vote against **A** Absent * No vote cast (the Chair). The Board's Bylaws, Section 154 states: "The chair may vote once on each motion considered by the Board."

N* No vote cast. The Board's Bylaws, Section 15.3 states: A member of the Board, except the chair, who is present and who fails to vote on a motion shall be deemed to have voted against the motion.

C Absent due to declaration of a possible conflict of interest

Committee of the Whole (Private), Report No. 79, March 5, 2014

Committee of the Whole (Private)

Report No. 79, March 5, 2014

A regular meeting of the Committee of the Whole (Private) was convened at 4:36 p.m. on Wednesday, March 5, 2014, in the Boardroom, 5050 Yonge Street, Toronto, with Mari Rutka, Vice-chair of the Board, presiding.

The following members were present: Trustees Irene Atkinson, Chris Bolton, Sheila Cary-Meagher, Jerry Chadwick, Shaun Chen, Cathy Dandy, Gerri Gershon, Chris Glover, Howard Goodman, Pamela Gough, John Hastings, Howard Kaplan, Shelley Laskin, Harout Manougian, Elizabeth Moyer, Stephnie Payne, Maria Rodrigues, Mari Rutka, Sam Sotiropoulos, Chris Tonks and Sheila Ward. Regrets were received from Trustee David Smith. Trustees Payne participated by electronic means. Trustee Tonks participated for part of the meeting by electronic means and for part in person.

1. Private Personal Matter

The Committee considered private personal or financial information in respect of an employee of the Board (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that the private matter be received.

2. Staff Changes

The Committee considered a report from staff presenting staff changes (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that the staff changes be approved.

3. Dismissal From Employment

The Committee considered a staff report (as shown in the private minutes of the Committee of the Whole) recommending a dismissal from employment.

The Committee of the Whole (Private) **RECOMMENDS** that Gail Farquharson be dismissed from employment effective March 6, 2014.

4. Audit Committee, Report No. 20 (Part B) (Private), November 25, 2013

The Committee considered Report No. 20 (Part B) (Private) of the Audit Committee (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that Report No. 20 (Private) of the Audit Committee (as attached to the private minutes of the Committee of the Whole) be adopted.

Committee of the Whole (Private), Report No. 79, March 5, 2014

5. Planning and Priorities Committee, Report No. 40 (Private), February 26, 2014

The Committee considered Report No. 40(Private) of the Planning and Priorities Committee (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that Report No. 40 (Private) of the Planning and Priorities Committee (as attached to the private minutes of the Committee of the Whole) be received.

6. Private Personal Matter 2

The Committee considered private personal or financial information in respect of a member of the board or committee and an employee of the board (as shown in the private minutes of the Committee of the Whole).

The Committee of the Whole (Private) **RECOMMENDS** that the private matter be received.

Mari Rutka
Chair of the Committee

Adopted March 5, 2014 (see page 1)

Trustee Determination and Distribution: 2014 Municipal Election

Report No. 02-14-2276

TORONTO DISTRICT SCHOOL BOARD**TRUSTEE DETERMINATION AND DISTRIBUTION: 2014 MUNICIPAL ELECTION****TO** Board

5 March 2014

RECOMMENDATION **IT IS RECOMMENDED that for the 2014 municipal election:**

- 1. That a total of 22 trustees be determined for the Toronto District School Board;**
- 2. That the trustees be distributed into 22 wards.**

STRATEGIC DIRECTION

Make every school an effective school.

RATIONALE

Under O. Reg. 412/00, Elections To and Representation On District School Boards and section 58.1, of the *Education Act*, school boards are responsible for trustee determination and distribution calculations. This regulation gives school boards the responsibility of determining the number of trustees they can have on their board based on the principle of representation by population (referred to as *trustee determination*), as well as the geographic area each of their trustees will represent (referred to as *trustee distribution*).

The regulation outlines the steps for determining the number of trustees on a board and the steps for determining the geographic representation of its trustees. The school board must adopt a resolution on the matter no later than March 31, 2014, and submit its completed Determination and Distribution report to the Minister of Education, the school board election clerk, and the secretary of all other school boards in the board's jurisdiction by April 3, 2014.

The regulation permits boards to have up to 22 trustees if the electoral group population exceeds 1,500,000 and the total English public electoral group population for the City of Toronto for the upcoming election, is 1,651,373.

At the present time, the number and boundaries of City wards are determined by legislation and will remain unchanged for this election.

The recommendation reflects the current determination and distribution of trustees and is within the framework provided by

Trustee Determination and Distribution: 2014 Municipal Election

the legislation and regulation.

**IMPLEMENTATION
AND REVIEW**

Required correspondence will be sent no later than April 3, 2014.

FROM Maria Mavroyannis, Executive Officer, Governance, Policy and Risk Management at [maria.mavroyannis@tdsb.on.ca] or at [416-397-3288].

Adopted March 5, 2014

Human Resources and Professional Learning Committee

Report No. 29, January 15, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Human Resources and Professional Learning Committee convened on Wednesday, January 15, 2014, from 4:37 to 6:06 p.m., in Committee Room A, 5050 Yonge Street, Toronto, Ontario, with Cathy Dandy presiding.

ATTENDANCE The following members were present: Trustees Cathy Dandy (Chair), Shaun Chen, Gerri Gershon, John Hastings and Elizabeth Moyer. Also present were Trustees Sheila Cary-Meagher, Chris Glover, Howard Goodman, Pamela Gough, Shelley Laskin and Sam Sotiropoulos. Trustees Chen and Hastings participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Accessibility for Ontarians with Disabilities [2228]

The Committee considered a staff report (see HRC:032A, page 1) presenting policies related to accessibility.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Concur | <input checked="" type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Moyer, the Human Resources and Professional Learning Committee **RECOMMENDS** that the matter be referred to the Planning and Priorities Committee.

Part B: Information Only

2. Delegations

The following oral delegation was heard in accordance with the Board's procedure for hearing delegations.

Human Resources and Professional Learning Committee, Report No. 29, January 15, 2014

re Selection, Promotion and Placement Process for School Principals and Vice-principals [2223]

- Eva Rosenstock and Laurie Green, Parent Involvement Advisory Committee

3. Selection, Promotion and Placement Process for School Principals and Vice-principals [2223]

The Committee considered a staff report (see HRC:032A, page 15) presenting a revised policy for the promotion and placement of school principals and vice-principals.

Trustee Chen, on behalf of the Parent Involvement Advisory Committee moved:

Whereas, board staff would like to change the current policy so that it is in line with other Board policies with respect to format; and

Whereas, the current policy, passed April 4, 2012, contains points that should be more appropriately dealt with as a procedure; and

Whereas, it contemplates having community involvement, but does not specifically state parental involvement and the new proposed procedures reference the current policy and the intention at this stage is that the current system will not change;

Therefore, be it resolved that the new policy clearly state that parents are to be involved in the process and that the procedure not be drafted, implemented or changed as it relates to parental involvement without consultation with the Parent Involvement Advisory Committee.

Trustee Hastings moved in amendment, that “and the Special Education Advisory Committee” be added.

The amendment to add SEAC was defeated.

Trustee Moyer, on behalf of Trustee Goodman, moved in amendment: That the following be added to Article 4.0 of the policy, “4.3. That the Director present changes to procedures related to parental involvement to the Board for discussion” and that “subject to the provisions of 4.3” be added at the end of Article 5.0.”

Following discussion, the Committee decided that the matter of presenting changes to procedures related to parental involvement to Board for discussion, be referred to the Governance Review Workgroup.

Following further discussion, the Committee decided to postpone consideration of the matter to the next meeting.

4. Academic Supervisory Officer Selection Process, Spring 2014

On motion of Trustee Chen, the Committee received information from staff (see attached) presenting the Academic Supervisory Officer Selection Process for spring 2014.

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Human Resources and Professional Learning Committee, Report No. 29, January 15, 2014

Part C: Ongoing Matters

5. Postponed Matters

The Committee postponed consideration of the following to the next meeting:

- Fair and Transparent Hiring Processes Without Using O. Reg. 274 Seniority Rules
- Reconciling O. Reg. 274/12, Hiring Practices, and the Ontario Human Rights Code Hiring Practice Requirements.

SUBMITTED BY Cathy Dandy
Chair of the Committee

Adopted March 5, 2014

Human Resources and Professional Learning Committee, Report No. 29, January 15, 2014

BRIEFING NOTE

Date 15 January 2014

To Human Resources and Professional Learning Committee

From Donna Quan
Director of Education

Lou Vavougios
Associate Director

Subject **SPRING 2014 ACADEMIC SUPERVISORY OFFICER SELECTION PROCESS**

Purpose To provide information regarding the Spring 2014 Academic Supervisory Officer Selection Process

Strategic Direction Build leadership within a culture of adaptability, openness and resilience.

Rationale The procedure for Academic Supervisory Officer Selection defines the process by which candidates may apply for permanent Supervisory Officer positions in the system (Appendix A – PR516). Given the number of recent appointments, and in keeping with our commitment to succession planning, it is critical for the TDSB to move forward to replenish the Qualified Applicant Pool (QAP). The anticipated timelines provided are set out in Appendix B. The goal is to complete the process so that recommendations of candidates to the QAP would be presented to the Board on 14 May 2014.

APPENDICES Appendix A: PR516, Academic Supervisory Officer Selection and Transfer of Superintendents

Appendix B: Spring 2014 Timelines

Toronto District School Board

Operational Procedure PR516

Title: **ACADEMIC SUPERVISORY OFFICER SELECTION AND TRANSFER OF SUPERINTENDENTS**

Adopted: February 3, 1999

Revised: **September 25, 2008**, September 19, 2007, September 10, 2007, May 8, 2007; April 11, 2006, January 17, 2005, March 24, 2004, September 23, 2003

Reviewed: **March 2012**, June 1, 2011

Authorization: Administrative Council

1.0 OBJECTIVE

To provide a process for the selection of supervisory officers and transfer of superintendents

2.0 RESPONSIBILITY

Director of Education

3.0 PROCEDURES

3.1. Selection

(a) Pre-application Phase

- The Board will seek applications for supervisory officer positions from both external and internal candidates. The announcement will include entry criteria, qualifications and application requirements, and information contained in Appendices A, B and C.
- Candidates will initiate interest through their immediate supervisory officer/supervisor by submitting the Letter of Intent.

(b) Profile Resume Validation Phase

- Candidates will submit their Letter of Application, Résumé Highlights and Referees.
- The immediate supervisory officer/supervisor will meet with the candidate to discuss, validate and sign off on the information.
- Candidates will be advised that they have met the requirements to proceed to the next phase of the selection process, or will be given feedback and counselled to enter/continue in the Leadership Growth Track as appropriate. Immediate supervisory officer/supervisor will sign-off on the information by endorsing the Letter of Intent to proceed on the Promotion Track or the Leadership Growth Track.

Human Resources and Professional Learning Committee, Report No. 29, January 15, 2014

Operational Procedure PR516
Supervisory Officer Selection and Transfer of Superintendents

(c) Profile and Reference Validation

- Reference information about each candidate will be gathered confidentially from identified referees (including immediate supervisory officer/supervisor, trustee and a referee of the candidate's choice, such as a subordinate, peer or another supervisory officer/supervisor or trustee and excluding executive team members). Candidates may list recent supervisory officer/supervisor or trustee as an additional reference only if the candidate has worked with the current supervisory officer/supervisor or trustee for less than one school year.
- Candidates receiving an endorsement of their Letter of Intent and Résumé Highlights meet with a team (3) to share aspects of their Résumé Highlights. This is an opportunity for candidates to bring their résumé to life.
- Profile information and reference information will be analyzed, summarized and rated.
- All candidates' supervisory offices/supervisors will meet to review the rating of profile and reference information.

(d) Interview Validation

- Candidates will participate in a formal interview with Trustees, the Director, Associate Directors and Chief Employee Services Officer.
- Assessment will include results of performance in the interview.
- Candidates ready for promotion will be placed in the Qualified Applicant Pool from which they may be appointed to interim supervisory officer positions. From this pool, candidates may apply for permanent positions.
- The term that candidates remain on the Qualified Applicant Pool, after which they would have to reapply through the Academic Supervisory Officer Selection and Transfer of Superintendents Process if not appointed to a permanent position, is two years, subject to a possible one-year extension.
- All candidates will be provided with feedback and counselled to continue their professional development in the Leadership Growth Track.

(e) Permanent Placement Interview

- As specific positions become available, members of the Qualified Applicant Pool will be invited to apply. A team of trustees, including trustees from the wards affected, Associate Directors and the Chief Academic Officer will interview identified applicants and will make a selection for the vacant position.
- Applications will also be sought from experienced and qualified supervisory officers external to the system. These applicants will proceed through a screening process before proceeding to the Permanent Placement Interview.

Human Resources and Professional Learning Committee, Report No. 29, January 15, 2014

Operational Procedure PR516

Supervisory Officer Selection and Transfer of Superintendents

- (f) Recommendations will be presented to the Board in accordance with the Board's Policy P.014 EMP: Staff Changes.

3.2. Transfer

- (a) The transfer of superintendents will be undertaken in accordance with the factors governing decision making outlined in Appendix C.
- (b) At any time during the year, a superintendent may indicate verbally to the Director, Associate Directors, for a central superintendent), interest in a transfer.
- (c) The superintendent confirms the request in writing to the Associate Directors, indicating specific details about region, quadrant and or family of schools of interest.
- (d) Associate Directors consider the feasibility of the request within the context of the guiding principles for both the individual and the system (see Appendix C).
- (e) Associate Directors give careful consideration to the family of schools' profile, business/budget plan, and other relevant issues in each of the quadrants to develop a proposed slate.
- (f) Consultation occurs with requesting superintendents.
- (g) Consultation occurs with affected trustees.
- (h) Decisions are finalized prior to the placement of new promotees.

4.0 APPENDICES

Appendix A: Skills, Qualities and Functions of the Supervisory Officer

Appendix B: Profile of a Successful Candidate

Appendix C: Transfer of Superintendents: Factors Governing Decision Making

5.0 REFERENCE DOCUMENTS

Board Policy P.055 EMP: Supervisory Officer Selection

Board Policy P.014 EMP: Staff Changes

Education Act, Part XI

R.R.O. 1990, Regulation 309, Supervisory Officers

Human Resources and Professional Learning Committee, Report No. 29, January 15, 2014

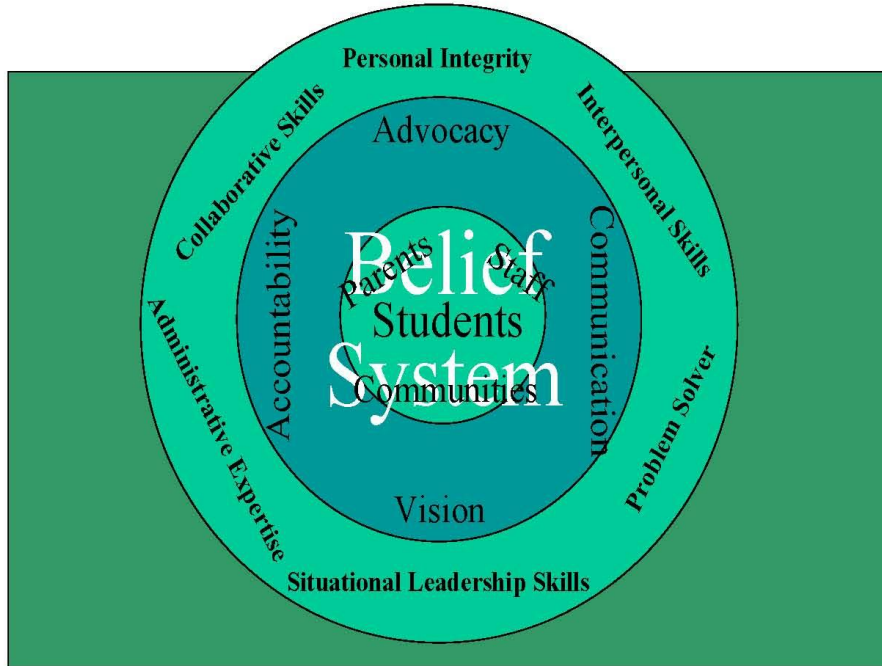
Appendix A

Skills, Qualities and Functions of the Supervisory Officer

<u>Skills Set</u>	<u>Qualities</u>	<u>Job Function</u>
<ul style="list-style-type: none"> Ability to build leadership capacity and develop shared leadership 	<ul style="list-style-type: none"> Commitment to lifelong learning and building learning communities. 	<ul style="list-style-type: none"> The ability to work with students, staff and members of the community to implement local and system priorities The ability to mentor and develop staff for leadership roles
<ul style="list-style-type: none"> Acquiring, processing and applying information for informed decision making 	<ul style="list-style-type: none"> A broad based knowledge of educational and sociopolitical issues. 	<ul style="list-style-type: none"> Building capacity of staff through professional development and leadership opportunities
<ul style="list-style-type: none"> Excellent listening, writing, speaking, presentation and conflict resolution skills 	<ul style="list-style-type: none"> A commitment to effective communication 	<ul style="list-style-type: none"> Promoting face to face and electronic interactions The ability to forge strategic connections with community partners Building a service oriented organization
<ul style="list-style-type: none"> The ability to collect, analyze and interpret data by conducting environmental scans, needs assessments, polling, etc. 	<ul style="list-style-type: none"> Visioning and ability for “strategic doing with a clear plan” 	<ul style="list-style-type: none"> The ability to identify, forecast and strategically act upon trend data
<ul style="list-style-type: none"> The ability to deal effectively with change, fiscal and project management 	<ul style="list-style-type: none"> Flexible, confident and self assured 	<ul style="list-style-type: none"> Management and prioritization of human and fiscal resources
<ul style="list-style-type: none"> The ability to foster relationships and build bridges 	<ul style="list-style-type: none"> Advocacy for public education Respect for the collaborative and consultative processes 	<ul style="list-style-type: none"> Review, develop and implement public policy
<ul style="list-style-type: none"> The ability to deal with ambiguity, make connections and see the “big picture” 	<ul style="list-style-type: none"> Courageous leadership that demonstrates confidence, flexibility, humility, emotional resilience and adaptability 	<ul style="list-style-type: none"> Decisive decision making that demonstrates knowledge and understanding of system operations

N.B: This information is based on TDSB and OPSOA documents and R.R.O. 1990, Regulation 309, Supervisory Officers.

Appendix B

Profile of a Successful Candidate

Successful candidates are committed to the Mission of the Toronto District School Board. They have a strong belief system congruent with the stated values of the system and demonstrate this through their practices. They exhibit commitment to students, parents and communities. They value and support the various employees who work together to support the learner.

Successful candidates possess effective communication skills, which allow them to gather information from diverse constituencies, to be responsive to needs and to clearly articulate their vision for an evolving education system. They demonstrate accountability for decisions made. Their strong advocacy positions reflect their sensitivity to the diversity of community needs.

Successful candidates have the ability to understand and work within political, governance, and labour arenas. They are accountable for improving performance of all students and staff.

Successful candidates are motivational leaders who possess highly effective interpersonal skills, combined with administrative expertise. With a clear focus on schools, student success and business operations they have the ability to conceptualize, motivate, delegate and organize. They possess the skills necessary to problem-solve creatively and to work collaboratively with key partners within and beyond the Toronto District School Board within the context of the Province of Ontario and upholding the Ontario College of Teachers “Standards of Practice for the Teaching Profession” and their “Ethical Standards for the Teaching Profession”

Appendix C

Transfer of Superintendents: Factors Governing Decision Making

Guiding Principles

- Needs of Families of Schools should influence decisions.
- Attention to succession planning requires opportunities for movement of supervisory officers.
- All requests should receive careful consideration.
- The process will be consultative.
- Balance of attributes and skill sets within quadrant teams is important.
- Experience should be respected.
- Professional growth plans should be supported.
- Once placements have been made, a request will not be accepted for at least two years unless there were extenuating circumstances.

ACADEMIC SUPERVISORY OFFICER SELECTION PROCESS

SPRING 2014 Timelines

1.0 PRE-APPLICATION PHASE:

- | | | |
|-----|---|--------------------------------------|
| 1.1 | Announcement seeking application | By 6 February |
| 1.2 | Pre-Application Seminar – 5050 Yonge Street | 11 February |
| 1.3 | Candidates indicate interest through Supervisory Officer/Immediate Supervisor (Letter of Intent, Part A) | by <u>NOON</u> on 20 February |

2.0 PROFILE RESUME VALIDATION:

- 2.1 The Supervisory Officer/Immediate Supervisor will meet with the candidate to discuss, validate and sign-off on the information.

The Supervisory Officer/Immediate Supervisor will sign-off on the information by endorsing the Letter of Intent to proceed on the Promotion Track or the Leadership Growth Track. Candidates will be advised that they have met the requirements to proceed to the next phase of the selection process, or will be given feedback and counseled to enter/continue in the Leadership Growth Track as appropriate. (**Letter of Intent, Part B**)

Candidates proceeding to the Promotion Track submit **15** copies of their Résumé Highlights accompanied by a Letter of Application and Recommended Referees Form to Kathryn Fitzpatrick, Executive Assistant, Executive Office, Employee Services, 5050 Yonge Street, 4th Floor.

by NOON on 28 February

3.0 PROFILE AND REFERENCE VALIDATION:

- 3.1 The names listed on the Recommended Referees Form will be used to confidentially gather information. Referees will be asked to respond to

statements about the candidate and to provide evidence of their rating.

3.2 Candidates receiving an endorsement of their Letter of Intent and Résumé Highlights meet with a team (3) to share aspects of their Résumé Highlights. This is an opportunity for candidates to bring their résumé to life.

3.3 Summary, analysis and rating of reference information.

by 4 April

3.4 Candidates advised that they have met the requirements to proceed to the Qualified Applicant Pool Interview or counseled for the Leadership Growth Track.

by 11 April

4.0 INTERVIEW VALIDATION:

4.1 Formal interview

24-30 April

4.2 Candidates placed in the Qualified Applicant Pool.

**Immediately
following 14
May Board
meeting**

4.3 All candidates provided with feedback.

by 20 June

5.0 PERMANENT PLACEMENT INTERVIEW:

5.1 Members of the Qualified Applicant Pool invited to apply for specific permanent supervisory positions. Applications will also be sought from experienced and qualified Supervisory Officers external to the system.

as determined

5.2 Formal interview by Trustees, Director/Associate Director(s) followed by Board recommendation for permanent placement to commence at the beginning of a school year.

as identified

5.3 Board recommendation for permanent placement(s).

as identified

Planning and Priorities Committee, Report No. 38 (B), December 17, 2013

Planning and Priorities Committee

Report No. 38 (Part B), December 17, 2013

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Planning and Priorities Committee convened on Tuesday, December 17, 2013 from 4:32 to 6:42 p.m. in the Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Mari Rutka presiding.

ATTENDANCE The following members were present: Trustees Cathy Dandy, Gerri Gershon, Chris Glover, Howard Goodman, Pamela Gough, Harout Manougian, Mari Rutka and Sam Sotiropoulos. Regrets were received from Trustees Chris Bolton (Chair) and Sheila Ward. Also present were Trustees Irene Atkinson, John Hastings, Howard Kaplan, Shelley Laskin and Maria Rodrigues. Trustees Atkinson, Glover and Rodrigues participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. **Boundary Changes for H J Alexander Community School and Pelmo Park Public School [2203]**

The Committee considered a staff report (see PPC:044A, page 1) seeking boundary changes in Ward 6.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Manougian, the Planning and Priorities Committee **RECOMMENDS:**

- That the junior attendance boundary for HJ Alexander Community School, be amended, as presented in of the report;
- That the junior attendance boundary for Pelmo Park Public School, be amended, as presented in the report;
- That the amendments to the junior attendance boundaries for HJ Alexander Community School and Pelmo Park Public School, as presented in the report, be implemented effective 1 September 2014;

Planning and Priorities Committee, Report No. 38 (B), December 17, 2013

- (d) That students enrolled at HJ Alexander Community School as of 27 June 2014, who are affected by the amendments to the HJ Alexander CS and Pelmo Park PS junior attendance boundary, be given the option to remain at the school until they have completed Grade 5.

2. **Boundary Changes for Ogden Junior Public School, Orde Street Junior Public School and Ryerson Community School [2204]**

The Committee considered a staff report (see PPC:044A, page 11) seeking boundary changes in Ward 10.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Manougian, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That the junior attendance boundary change directing students from existing and new developments west of Spadina Avenue, from Ogden Junior Public School to Ryerson Community School for Junior Kindergarten to Grade 6 effective 1 September 2014, as presented in the report, be approved;
- (b) That a portion of the junior attendance boundary of Orde Street Junior Public School, as presented in the report, become part of the Ryerson Community School junior attendance boundary;
- (c) That students impacted by the junior attendance boundary change who are attending Ogden Junior Public School and Orde Street Junior Public School as of 30 June 2014 have the option of remaining at the schools until Grade 6;
- (d) That Ryerson Community School be established as the holding school for the Railway Lands area effective 1 September 2014.

3. **Consolidation of Portage Trail Community Junior School and Portage Trail Community Middle School [2201]**

The Committee considered a staff report (see PPC:044A, page 21) seeking the consolidation of Portage Trail Community Junior School and Middle School.

Planning and Priorities Committee, Report No. 38 (B), December 17, 2013

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Manougian, the Planning and Priorities Committee **RECOMMENDS:**

- (a) **That Portage Trail Community Junior School, Junior Kindergarten to Grade 5, and Portage Trail Community Middle School, Grades 6 to 8, be consolidated into one school, Junior Kindergarten to Grade 8 effective 1 September 2014;**
- (b) **That the name of the consolidated school, Portage Trail Community School, be approved.**

4. Establishment of a Community Budget Advisory Workgroup

The matter was considered on February 12, 2014.

Part B: Information Only

No matters to report

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Mari Rutka
Vice-chair of the Committee

Adopted March 5, 2014

 Planning and Priorities Committee, Report No. 39 (B), January 22, 2014

Planning and Priorities Committee

Report No. 39 (Part B), January 22, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Planning and Priorities Committee convened on Wednesday, January 22, 2014 from 8:25 to 11:45 p.m. when quorum was lost, in the Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Chris Bolton presiding.

ATTENDANCE The following members were present: Trustees Chris Bolton (Chair), Cathy Dandy, Chris Glover, Howard Goodman, Pamela Gough, Harout Manougian, Mari Rutka, Sam Sotiropoulos and Sheila Ward. Regrets were received from Trustee Gerri Gershon. Also present were Trustees Sheila Cary-Meagher, Jerry Chadwick, John Hastings, Howard Kaplan and Shelley Laskin.

When quorum was lost the following trustees were present: Trustees Chris Glover, Howard Goodman, Harout Manougian, Mari Rutka and Sam Sotiropoulos.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. **Pupil Accommodation Review of Ward 1, Rexdale (Albion Heights Junior Middle School, Elmbank Junior Middle School, Greenholme Junior Middle School, Humberwood Downs Junior Middle School and Melody Village Junior School): Response to Recommendations of Pupil Accommodation Review Committee [2205]**

The Committee considered a staff report (see PPC:045A, page 1) presenting recommendations of a pupil accommodation review in Ward 1.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|---|---|
| <input type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input checked="" type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Gough, amended by Trustee Dandy, the Planning and Priorities Committee
RECOMMENDS:

Planning and Priorities Committee, Report No. 39 (B), January 22, 2014

- (a) That the attendance area for Albion Heights Junior Middle School be expanded, as presented in the report, to include the current Elmbank Junior Middle Academy attendance area west of Highway 27 effective 1 September 2014;
- (b) That students impacted by the boundary change in recommendation at Part (a), who would like to continue attending Elmbank Junior Middle Academy be allowed to remain at the school until graduation;
- (c) That students who live in new development areas that were previously redirected to Greenholme Junior Middle School be redirected to Albion Heights Junior Middle School effective 1 September 2014;
- (d) That students impacted by the redirection in recommendation at Part (c), who would like to continue attending Greenholme JMS be allowed to remain at the school until graduation;
- (e) That the junior attendance area for Elmbank Junior Middle Academy be expanded, as presented in the report, to include the entirety of the current Melody Village Junior School junior attendance area effective 1 September 2016;
- (f) That Melody Village Junior School become a Senior Kindergarten to Grade 8 French Immersion Centre to serve the French-as-a-Second Language needs of the north-west Etobicoke family of schools through a phase-in of French immersion beginning in September 2014 with Senior Kindergarten and adding an additional grade each year up to Grade 8 in September 2022;
- (g) That staff investigate the feasibility of starting a new First Nations Elementary Program - Native Language Program at Elmbank Junior Middle Academy, with a pathway to West Humber CI;
- (h) That the Melody Village Junior School Regular track program be phased out by ceasing to accept Junior Kindergarten registrants in September 2016 and reducing the grades each year until June 2022 when the last Grade 5 cohort graduates;
- (i) That the name change process, as outlined in policy P047, be initiated in order to determine a school name to reflect the SK-Grade 8 configuration and the French Language Centre at Melody Village JS.
- (j) That staff examine the community impact of traffic movement at Melody Village Junior School.

Part (j) was added on amendment of Trustee Dandy.

2. Avondale Public School: Replacement School Architect Selection [2243]

The Committee considered a staff report (see PPC:045D, attached) presenting a recommendation for the architect selection for the new Avondale Public School.

 Planning and Priorities Committee, Report No. 39 (B), January 22, 2014

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Rutka, the Planning and Priorities Committee **RECOMMENDS that Plus VG Architects be retained to provide consulting services for the replacement of Avondale Public School.**

3. **Accessibility for Persons with Disabilities Policy, New and Integrated Accessibility Standards Policy, New [2228]**

The matter was considered on February 12, 2014.

Part B: Information Only

4. Delegations

The following oral delegations were heard in accordance with the Board's procedure for hearing delegations:

re Item 6., Pupil Accommodation Review of Ward 1, Rexdale (Albion Heights Junior Middle School, Elmbank Junior Middle School, Greenholme Junior Middle School, Humberwood Downs Junior Middle School and Melody Village Junior School): Response to Recommendations of Pupil Accommodation Review Committee [2205]

- Kristina Laperle and Dina Pizolinas, French-as-a-Second Language Advisory Committee
- Sheriza Khaderoo
- Michelle Minott and Gurswinder Kalsi, School Council Co-Chairs, Elmlea Junior School
- Nicole Jonas and Millicent Quist, Parent Council Co-Chairs, Greenholme Junior Middle School

Planning and Priorities Committee, Report No. 39 (B), January 22, 2014

re Item 8., Review of Community Advisory Committees and Workgroups [2247]

- Aim Mujib and Jennifer Arp, Inner City Advisory Committee
- Meredith Hayes, Student Nutrition and School Program Senior Manager
- Chris Penrose, Equity Policy Advisory Committee

Part C: Ongoing Matters

5. Postponed Matters

The Committee postponed consideration of the following matters to the next meeting:

- Review of Community Advisory Committees and Workgroups [2247]
- Staff Response to the Audit Reports
- 1:1 Learning Technology Strategic Planning Committee, Report No. 10, December 16, 2013
- Budget Committee, Report No. 51, January 20, 2014
- Ontario Public School Boards' Association Membership
- Voting Privilege for Permanent Residents
- Audit Committee: External Membership (Trustee Goodman)

SUBMITTED BY Chris Bolton
 Chair of the Committee

Adopted March 5, 2014

TORONTO DISTRICT SCHOOL BOARD**AVONDALE PUBLIC SCHOOL - REPLACEMENT SCHOOL
ARCHITECT SELECTION****TO** Planning and Priorities Committee

22 January 2014

RECOMMENDATION **IT IS RECOMMENDED that Plus VG Architects be retained to provide consulting services for the replacement of Avondale Public School.****STRATEGIC
DIRECTION**

Building environmentally sustainable schools that inspire teaching and learning.

Make every school an effective school.

RATIONALE

The Yonge/Sheppard community has experienced substantial and wide-spread residential growth over the past 10-15 years resulting in overcrowding of area schools. Staff has developed a plan to address accommodation pressures within the area and determined that a new elementary school is urgently needed to meet accommodation needs and replace the aging Avondale Public School (refer to Appendix A: Avondale Site Plan).

In response to a Business Case submitted in July 2013, the Board received approval in principle from the Ministry of Education (EDU) on 13 September 2013, to construct a new school for Avondale Public School (JK-8) and Avondale Alternative Elementary School (JK-8). On 20 September 2013 EDU approved the Facility Space Template for a Ministry rated capacity of 553 pupil places and a maximum gross floor area of approximately 60,029 sq.ft. The EDU benchmark funding for the project is \$10.51 million and will be funded from TDSB proceeds of disposition. The City of Toronto has informed TDSB of their interest in constructing an adjoining childcare facility of approximately 3,000 sq. ft. and staff is currently seeking confirmation of funding availability for the project from the City of Toronto.

On 19 December 2013, a Request for Proposals (RFP) was posted on MERX and Biddingo to all architectural consulting firms in Ontario. Eight (8) submissions were received on 9 January 2014. Building Design & Renewal and Construction and Project Management staff reviewed the proposals and recommended four firms to the architect selection committee, which demonstrated outstanding ability in the areas called for in the RFP.

The four recommended firms invited for interviews were:

Plus VG Architects (The Ventin Group)
Maclennan Jaunkalns Miller Architects
Salter Pilon Architecture Inc.
Snyder Architects

On 20 January 2014, the architect selection committee consisting of the Trustee of Ward 12, ER17 Superintendent of Education, Principal, Senior Manager of Building Design & Renewal, Senior Manager of Construction & Project Management and Senior Manager of Facility Operations interviewed the four short-listed firms. The architect selection committee unanimously selected Plus VG Architects for the new Avondale Public School.

Plus VG Architects demonstrated cost effective/efficient design examples of previous new schools and modified repeat schools constructed in alignment with EDU funding benchmarks. They also demonstrated a thorough understanding of sustainable school needs and an ability to work with the Board and local community to evolve a visionary project which meets the needs of stakeholders.

RESOURCES Project Budget:

The project will be funded from an allocation of \$10.51 million from proceeds of disposition. The project is included in the Board's approved 5 Year Capital Building Program.

TOTAL PROJECT BUDGET \$10.51 million

Estimated Costs:

Construction Cost	\$ 9,000,000
Architect's Fees	\$ 519,300
Soft Costs	\$ 318,500*
Construction Contingency	\$ 450,000
Sub Total	\$10,287,800
HST @ 2.16%	\$ 222,200
Total Project costs	\$10,510,000**

* Soft Costs consist of professional fees, permit fees and miscellaneous allowances.

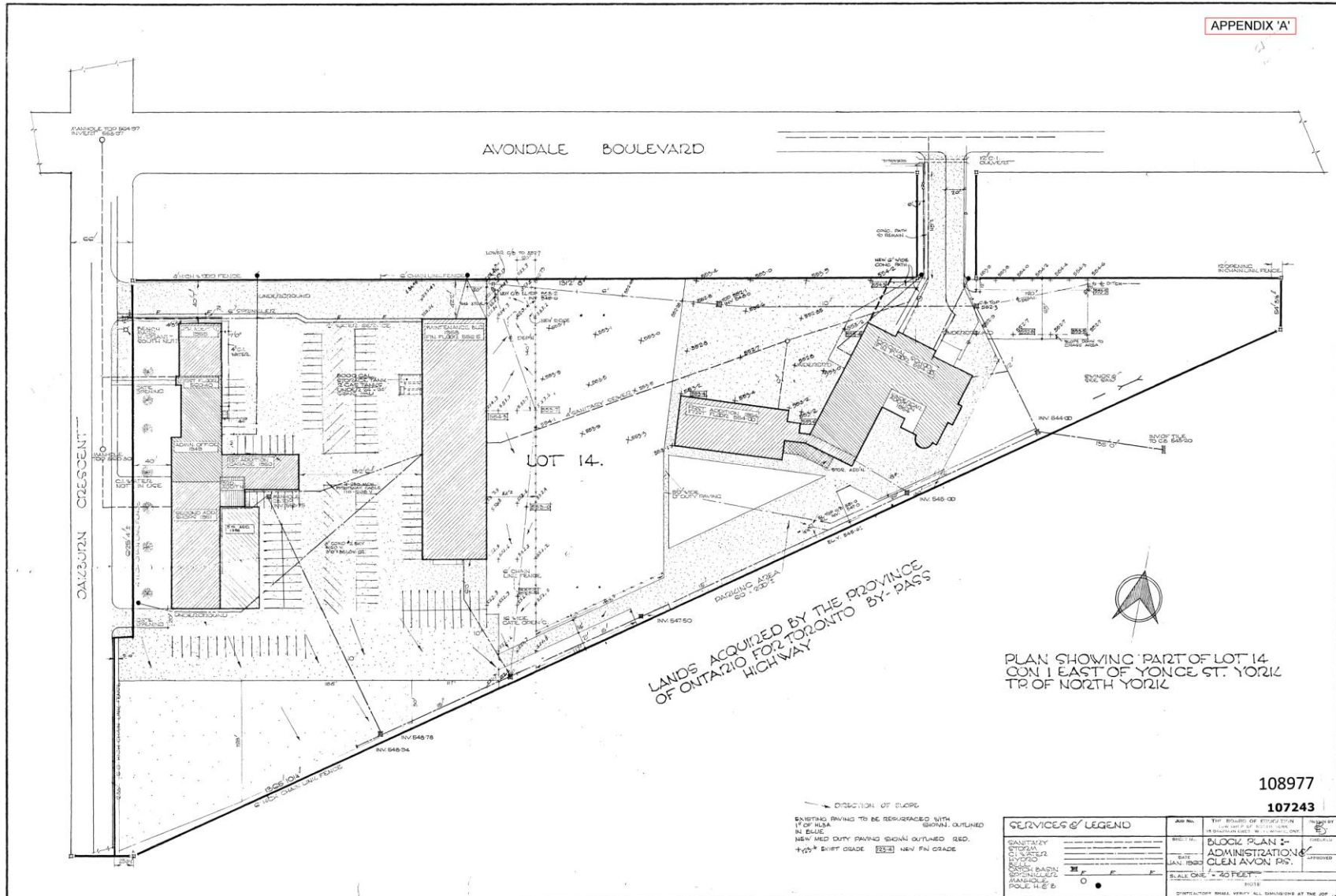
** Estimate only at this time. To be confirmed as directed by Board when design specifications have been considered by the Operations and Facilities Management Committee.

IMPLEMENTATION AND REVIEW A Local School Community Design Team, consisting of the local Trustee, Superintendent of Education, Principal, parents, representatives from the local community and Building Design & Renewal staff, will be formed to review and provide input and information to staff and the architectural consultant as they develop schematic design options.

APPENDICES Appendix A: Avondale Site Map

FROM Angelos Bacopoulos, Executive Officer - Facility Services,
at (416) 396-8555 or Angelos.bacopoulos@tdsb.on.ca.

APPENDIX 'A'



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Planning and Priorities Committee, Report No. 40, February 26, 2014

Planning and Priorities Committee**Report No. 40, February 26, 2014**

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Planning and Priorities Committee convened on Wednesday, February 26, 2014 from 6:58 to 9:40 p.m. when quorum was lost, in the Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Chris Bolton presiding.

ATTENDANCE The following members were present: Trustees Chris Bolton (Chair), Cathy Dandy, Gerri Gershon, Chris Glover, Howard Goodman, Pamela Gough, Harout Manougian, Mari Rutka, Sam Sotiropoulos and Sheila Ward. Also present were Trustees Sheila Cary-Meagher, Jerry Chadwick, Shaun Chen, John Hastings, Howard Kaplan and Shelley Laskin. Trustees Laskin and Ward participated by electronic means.

When quorum was lost the following trustees were present: Trustees Bolton, Gershon, Glover, Goodman and Rutka.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Google Cloud Security [2220]

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 10 of the 1:1 Learning Technology Strategic Planning Committee (see PPC:046A, page 1) and **RECOMMENDS** that the report be received.

2. Learning Opportunities and English-as-a-Second Language Allocation Analysis [2210]

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 51 of the Budget Committee (see PPC:046A, page 3) and **RECOMMENDS** that the Director present a detailed report to the Budget Committee identifying all schools on the Learning Opportunities Index ranking and the amount of money spent on each of the schools from the \$126,933,377 allocated by the Learning Opportunities Table Amount.

Planning and Priorities Committee, Report No. 40, February 26, 2014

3. Electrical Rates [2213]

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 51 of the Budget Committee (see PPC:046A, page 3) and **RECOMMENDS that the report be received.**

4. Budget Committee and Community Meeting Schedules [2245]

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 51 of the Budget Committee (see PPC:046A, page 3) and **RECOMMENDS:**

- (a) That meetings of the Budget Committee be scheduled for January 29, 2014 at 7 p.m., February 10 and 24, 2014 at 4:30 p.m.
- (b) That the proposed schedule for community and ward forums, as presented in the report, be approved.

5. Enrolment Data Comparison with the Toronto Catholic District School Board

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 53 of the Budget Committee (see PPC:046A, page 49) and **RECOMMENDS** that a workgroup consisting of trustees, students, a member from the Parent Involvement Advisory Committee and the Special Education Advisory Committee and staff, as appointed by the Director, be established to research and make recommendations on ways to increase enrolment and present a report to the Budget Committee in June 2014.

6. Proposed Budget Plan for 2014-15 [2289]

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 54 of the Budget Committee (see PPC:046C, attached) and **RECOMMENDS** that the balanced operating budget for the 2014-15 school year with reductions, as presented in the report, be approved.

7. Learning Opportunities Allocation Analysis [2278]

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 54 of the Budget Committee (see PPC:046C, attached) and **RECOMMENDS that the report be received.**

8. Employee and Trustee Policy and Procedure: Expenses [2281]

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 14 of the House Committee (see PPC:046D, attached) and **RECOMMENDS** that the matter be referred back to staff for further review.

Planning and Priorities Committee, Report No. 40, February 26, 2014

9. Use of Social Media

On motion of Trustee Dandy, the Planning and Priorities Committee approved Report No. 14 of the House Committee (see PPC:046D, attached) and **RECOMMENDS** that the following be referred to staff:

Whereas the Board's operational procedure PR533, Use of Board Resources During Election Campaigns references web sites, but is silent on other social media vehicles; and

Whereas, the Board's Operational Procedure PR591, Activities During Election Campaign Periods is silent on social media;

Therefore be it resolved:

- (a) That all provisions in PR533 and PR 591 regarding election-related restrictions on the use of web sites and other electronic communications also apply to twitter, Facebook, Pinterest, and other social media sites;
- (b) That the following be added to section 4.3 of PR533 under Use of Social Media and added as 4.5 to PR591, Use of Social Media:

If a member of the Board uses, for campaign purposes, an account of any electronic communication channel (including but not restricted to telephone, web sites, twitter, Facebook, Pinterest) such accounts:

- (i) must be separate and distinct from any accounts that are used by the Board member for any activities related to the position of Trustee;
- (ii) must not be created or supported by TDSB resources;
- (iii) must not use the TDSB logo;
- (iv) must not have links from, or referred to on, any existing electronic communications accounts used by members for their work as a trustee;
- (v) must not have links to electronic communications accounts used for Trustee-related work;
- (vi) must not use the title of Trustee associated with the candidates name (e.g. "Trustee X", or "Re-elect Trustee X"), but may use "Trustee" as part of descriptions of past experience and accomplishments, as well as messages related to "re-elect" (e.g. "Re-elect X as TDSB Trustee"); and
- (vii) must, in its name and content, make it clear that the account is for campaign purposes and not related to the position as Trustee;

 Planning and Priorities Committee, Report No. 40, February 26, 2014

- (c) That the Director consult with trustees and present a report to the Board after the municipal election on any recommended amendments to the policy for future elections;
- (d) That the Director present a report in November 2014, on a social media policy for trustees and appropriate amendments to the current code of conduct regarding social media for elected members of the Toronto District School Board.

10. Proposed Budget Plan for 2014-15 [2289]

The Committee considered a staff report (see PPC:046A, page 53) presenting a proposed operating budget for the 2014-15 school year.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Dandy, the Planning and Priorities Committee **RECOMMENDS** that the balanced operating budget for the 2014-15 school year, with reductions as presented in the report, be approved.

11. Review of Community Advisory Committees and Workgroups [2247]

The Committee considered a staff report (see PPC:046A, page 57) presenting recommendations following a review of Community Advisory Committees and Workgroups.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Dandy, the Planning and Priorities Committee **RECOMMENDS:**

- (a) That the Parent Involvement Advisory Committee and the Special Education Advisory Committee continue as per statutory requirement;
- (b) That the following Community Advisory Committees continue:
 - (i) Aboriginal Community Advisory Committee
 - (ii) Alternative Schools Community Advisory Committee
 - (iii) Community Use of Schools Advisory Committee
 - (iv) Early Years Advisory Committee
 - (v) Environmental Sustainability Community Advisory Committee

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- (vi) Equity Policy Advisory Committee
 - (vii) French-as-a-Second-Language Advisory Committee
 - (viii) Inner City Advisory Committee
- (c) That the scope and future direction of the Student Nutrition Community Advisory Committee be examined;
 - (d) That the Caring and Safe Schools Community Advisory Committee be discharged and established as an ad hoc workgroup, with membership and mandate to be determined as and when required to meet ad hoc needs related to policy or procedure affecting progressive discipline measures or work done with community safety partners such as, but not limited to the Toronto Police Services.
 - (e) That the mandate and structure of the community advisory committees, including membership, communication and reporting to the Board, be aligned to maximize input and efficient support, as outlined in Appendix D of the report;
 - (f) That the Board and/or the appropriate Standing Committees provide feedback to the community advisory committees regarding the CACs' reports and/or recommendations made to the Board and/or Standing Committees;
 - (g) That the role and responsibilities of the Parent and Community Involvement Office be reviewed to ensure that the community advisory committees are effectively supported in gathering public input and communicating with their communities, the public, and trustees;
 - (h) That the Director present a report with recommendations on the following:
 - (i) A method of self-evaluation of the community advisory committee's effectiveness in achieving its mandate;
 - (ii) The process to be used to appoint members to each community advisory committee;
 - (iii) A periodic review of the mandate and continued existence of each community advisory committee.

12. Staff Status Report: Audit and Review Recommendations [2283]

The Committee considered a staff report (see PPC:046A, page 97) providing an update on the progress of recommendations from recent audit and review reports.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

Planning and Priorities Committee, Report No. 40, February 26, 2014

On motion of Trustee Gershon, the Planning and Priorities Committee **RECOMMENDS** that the report be received and referred to the Audit Committee.

At the Committee meeting, a motion of Trustee Goodman to refer the matter to the Audit Committee was defeated.

Part B: Information Only

13. Report No. 51 of the Budget Committee

On motion of Trustee Dandy, the Committee received the Report No. 51 of the Budget Committee (January 20, 2014) including:

- Ontario Public School Boards' Association: School Board Efficiencies and Modernization Consultation [2230]
- Financial Facts

14. Report No. 52 of the Budget Committee

On motion of Trustee Dandy, the Committee received the Report No. 52 of the Budget Committee (January 29, 2014) including:

- Financial Facts
- Budget Committee and Community Meeting Schedules: Update
- Enrolment Data Comparison with the Toronto Catholic District School Board

15. Report No. 53 of the Budget Committee

On motion of Trustee Dandy, the Committee received the Report No. 53 of the Budget Committee (February 10, 2014) including:

- Budget Committee and Community Meeting Schedules: Update
- Status Update on Budget Consultation Sessions Held to Date
- Detailed Department Budget Review Meetings, 2013-2014: Update

16. Ontario Public School Boards' Association Membership

At the Committee meeting, the following, moved by Trustee Sotiropoulos was defeated:

Planning and Priorities Committee, Report No. 40, February 26, 2014

Whereas, the Toronto District School Board is faced with finding in-year savings in the amount of \$10.5 million to balance the Board's 2013-14 operating budget; and

Whereas, the Board's annual Ontario Public School Boards' Association membership fee is an up front cost of \$425,000 which represents a significant portion of discretionary spending; and

Whereas, labour contracts for the upcoming 2013-14 school year are already in place; and

Whereas, no pre-existing agreements--whether they are copyright license-related or fuel cost savings--that were realized with OPSBA assistance are contingent on the Board maintaining its OPSBA membership for the coming year; and

Whereas, both York Region and Durham District School Boards have in the past, temporarily removed themselves from membership of the Ontario Public School Boards' Association; and

Whereas, there has been a marked lack of substantive communication to individual TDSB trustees from OPSBA around negotiations with labour groups in a year of tumultuous and feverish activity around education in the province;

Therefore, be it resolved:

That a one-year hiatus from membership in the Ontario Public School Boards' Association, including fees and related expenses, including travel and related costs, which total in excess of \$425,000 (including GST) be taken and that the subsequent savings be applied to the Board's immediate fiscal situation of finding \$10.5 million in in-year savings;

That, in June 2014, the Board's membership in the Ontario Public School Boards' Association membership be reviewed and reassessed by the Board and a decision be made as to whether the Board should re-join OPSBA.

Minority Report (submitted in accordance with Bylaw 41.2) Trustee Sotiropoulos disagreed with the majority and recommends:

Whereas, the question of the Board's continuing voluntary membership in the Ontario Public School Boards' Association (OPSBA) ought to be revisited by Trustees. As the Ontario government has introduced Bill 122 which proposes to radically alter the terms of OPSBA's original mandate, it is incumbent upon TDSB trustees to fully comprehend the nature of the changes and how they will affect local districts and collective bargaining with employee groups. Then, and only then, can trustees make an informed decision on whether or not the new terms of membership in OPSBA satisfy the needs of the TDSB as an employer, in terms of value and fair representation at the Provincial Discussion Tables, both in current and future collective bargaining rounds.

Whereas, to that end, it would be prudent for TDSB trustees to consider suspending participation in OPSBA for a specified period of time in order to assess and consider the ramifications of Bill 122. As the TDSB is currently in default of its OPSBA membership fee for 2013-14 due to non-payment, this is an opportune time to begin such a conversation. After all, it would be negligent of the Board of Trustees to simply continue to act as members in an organization that has undergone a complete re-orientation without all TDSB Trustees

Planning and Priorities Committee, Report No. 40, February 26, 2014

understanding the nature and scope of the new terms of membership and what they may entail.

Whereas, heretofore, TDSB membership in OPSBA was on the basis of a professional association for Trustees and not as corporate school districts and employers. Evidence of this is the fact that Executives and school district Staff are not members of OPSBA, only elected or appointed Trustees may hold positions as Officers or Directors of OPSBA. Bill 122 proposes a radical alteration of the scope of OPSBA activities by designating it as the collective bargaining agency for all Ontario public school boards in their capacities as employers. Going from an organization whose primary mandate was professional development for Trustees to being the sole designated employer bargaining agency for all public school boards across the province represents a significant change in OPSBA's role and responsibilities. Questions of transparency, accountability and representation arise for which Bill 122 provides no answers.

Whereas, the nature and implications of this significant change in OPSBA's role have not been discussed, nor debated by Trustees of the TDSB, nor have there been any meaningful public consultations on the matter. To that end, I propose the following motion in place of the previous motion which I had submitted on this matter:

Whereas, significant changes to the terms of membership and scope of OPSBA's role and responsibilities are proposed in Bill 122; and

Whereas, all TDSB trustees have not had an opportunity to engage in discussion and analysis in order to understand the nature of the proposed changes in OPSBA contained in Bill 122 and what impacts they will have on the TDSB as an employer ; and

Whereas, the Government of Ontario did not conduct extensive or inclusive public consultations on the changes to employer collective bargaining processes as contained in Bill 122;

Therefore be it resolved that the TDSB issue notice of its intention to withdraw from OPSBA membership in the upcoming year 2014-15 by [April 1st 2014](#), in order for TDSB trustees to assess and deliberate on whether or not the proposed changes in OPSBA's mandate and responsibilities as foreseen by Bill 122 are in the best interests of the TDSB as a whole.

Also at the Committee meeting, an amendment from Trustee Manougian to delete Part (a) references to 2013-14 in the preamble was defeated.

Part C: Ongoing Matters

17. Postponed Matters

The Committee postponed consideration of the following matters to the next meeting:

- Voting Privilege for Permanent Residents

Planning and Priorities Committee, Report No. 40, February 26, 2014

- Audit Committee: External Membership (Trustee Goodman)
- Breakdown of Budget Reductions (Trustee Glover)

SUBMITTED BY Chris Bolton
 Chair of the Committee

Adopted March 5, 2014

Planning and Priorities Committee, Report No. 40, February 26, 2014

Budget Committee
Report No. 54, February 24, 2014

Board Services Agenda Record

PPC:046C

Item 6.5 on PPC:046A

TO Planning and Priorities Committee Date: February 26, 2014

MEETING A meeting of the Budget Committee was convened on Monday, February 24, 2014 from 4:35 to 7:22 p.m. in Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Jerry Chadwick presiding.

ATTENDANCE The following members were present: Trustees Jerry Chadwick (Chair), Irene Atkinson, Sheila Cary-Meagher, Chris Glover, Howard Goodman, Pamela Gough, Howard Kaplan, Harout Manougian and Sam Sotiropoulos. Regrets were received from Trustee Sheila Ward. Also present were Trustees Gerri Gershon, Shelley Laskin and Mari Rutka. Trustees Goodman and Gough participated by electronic means. Trustee Glover participated for part of the meeting in person and for part by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Proposed Budget Plan for 2014-15 [2289]

The Committee considered a staff report (see BC:058A, page 1) presenting options to balance the operating budget for 2014-15.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Kaplan, the Budget Committee **RECOMMENDS that the balanced operating budget for the 2014-15 school year with reductions, as presented in the report, be approved.**

A motion from Trustee Cary-Meagher, to re-establish eight positions of coaches in the Model Schools for InnerCities was referred to staff to find the savings within the current budget allocation.

Staff undertook to identify from where the costs would come and present the information at the Planning and Priorities Committee meeting on February 26, 2014.

Planning and Priorities Committee, Report No. 40, February 26, 2014

2. Learning Opportunities Allocation Analysis [2278]

The Committee considered a staff report (see BC:058A, page 5) presenting an analysis of the learning opportunities allocation.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Atkinson, the Budget Committee **RECOMMENDS** that the report be received.

The Committee expressed appreciation to staff for the work done in preparing the analysis.

Part B: Information Only

3. Delegations

The following oral delegations were heard in accordance with the Board's procedure for hearing delegations:

re Item 5., Proposed Budget Plan for 2014-15 [2289]

- Ramna Safeer, Student Trustee and Suruchi Srivastava, President of SuperCouncil
- Ingrid Palmer, Parent, CPAC Chair and Inner City Advisory Committee member
- John Campey, Executive Director, Social Planning Toronto

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Jerry Chadwick
Chair of the Committee

Planning and Priorities Committee, Report No. 40, February 26, 2014

House Committee
Report No. 14, February 24, 2014

Board Services Agenda Record PPC:046D Item 6.6 on PPC:046A

TO Planning and Priorities Committee Date: February 26, 2014

MEETING A meeting of the House Committee was convened on Monday, February 24, 2014, from 12:03 to 1:59 p.m., in the Executive Meeting Room, Fifth Floor, 5050 Yonge Street, Toronto, Ontario, with Trustee Chris Bolton presiding.

ATTENDANCE The following members were present: Trustees Chris Bolton (Chair), Sheila Cary-Meagher, Gerri Gershon, Chris Glover, Shelley Laskin, Sam Sotiropoulos and Sheila Ward. Also present were Trustees Jerry Chadwick, Howard Goodman, Pamela Gough and Mari Rutka. Trustees Gough, Laskin and Sotiropoulos participated by electronic means. Trustee Glover participated for part of the meeting by electronic means and for part in person.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Employee and Trustee Policy and Procedure: Expenses [2281]

The Committee considered a staff report (see HSC:014A, page 1) presenting a revised policy and procedure regarding trustee expenses.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|------------------------------------|---|
| <input type="checkbox"/> Concur | <input checked="" type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Goodman, the House Committee **RECOMMENDS** that the matter be referred back to staff for further review.

Staff undertook to hold a seminar in March 2014, following receipt of trustee comment/review on the proposed policy and procedure.

Planning and Priorities Committee, Report No. 40, February 26, 2014

2. Use of Social Media

On motion of Trustee Laskin, the House Committee **RECOMMENDS** that the following be referred to staff:

Whereas the Board's operational procedure PR533, Use of Board Resources During Election Campaigns references web sites, but is silent on other social media vehicles; and

Whereas, the Board's Operational Procedure PR591, Activities During Election Campaign Periods is silent on social media;

Therefore be it resolved:

1. That all provisions in PR533 and PR 591 regarding election-related restrictions on the use of web sites and other electronic communications also apply to twitter, Facebook, Pinterest, and other social media sites;
2. That the following be added to section 4.3 of PR533 under Use of Social Media and added as 4.5 to PR591, Use of Social Media:

If a member of the Board uses, for campaign purposes, an account of any electronic communication channel (including but not restricted to telephone, web sites, twitter, Facebook, Pinterest) such accounts:

2. must be separate and distinct from any accounts that are used by the Board member for any activities related to the position of Trustee;
 3. must not be created or supported by TDSB resources;
 4. must not use the TDSB logo;
 5. must not have links from, or referred to on, any existing electronic communications accounts used by members for their work as a trustee;
 6. must not have links to electronic communications accounts used for Trustee-related work;
 7. must not use the title of Trustee associated with the candidates name (e.g. "Trustee X", or "Re-elect Trustee X"), but may use "Trustee" as part of descriptions of past experience and accomplishments, as well as messages related to "re-elect" (e.g. "Re-elect X as TDSB Trustee"); and
 8. must, in its name and content, make it clear that the account is for campaign purposes and not related to the position as Trustee;
3. That the Director consult with trustees and present a report to the Board after the municipal election on any recommended amendments to the policy for future elections;

Planning and Priorities Committee, Report No. 40, February 26, 2014

4. That the Director present a report in November 2014, on a social media policy for trustees and appropriate amendments to the current code of conduct regarding social media for elected members of the Toronto District School Board.

Part B: Information Only

No matters to report

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Chris Bolton
 Chair of the Committee

Operations and Facilities Management Committee, Report No. 47, January 15, 2014

Operations and Facilities Management Committee

Report No. 47, January 15, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Operations and Facilities Management Committee was convened on Wednesday, January 15, 2014 from 7:05 to 9:45 p.m. in the Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Harout Manougian presiding.

ATTENDANCE The following members were present: Trustees Harout Manougian (Chair), Irene Atkinson, Sheila Cary-Meagher, Jerry Chadwick and Howard Goodman. Also present were Trustees Shaun Chen, Gerri Gershon, Chris Glover, Pamela Gough, Howard Kaplan, Shelley Laskin and Sam Sotiropoulos. Trustee Atkinson participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Contract Awards, Facility Services [2236]

The Committee considered a staff report (see OFMC:048A, page 1) presenting contract awards. The Committee received the contracts in Appendix A, and approved the contracts in Appendix B.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Goodman, the Operations and Facilities Management Committee **RECOMMENDS** that the report be received.

2. Williamson Road Junior Public School/Glen Ames Senior Public School: Surplus Declaration of Lee Avenue Laneway [2226]

The Committee considered a staff report (see OFMC:048A, page 11) presenting lands for surplus declaration.

Operations and Facilities Management Committee, Report No. 47, January 15, 2014

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Goodman, the Operations and Facilities Management Committee **RECOMMENDS** that approximately 1,462.5 square feet of a property, associated with the Williamson Road Junior Public School and Glen Ames Senior Public School, also referred to as the Lee Avenue Laneway, as presented in the report, be declared surplus to the needs of the Board and referred to the Toronto Lands Corporation for circulation as per Ontario Regulation 444/98.

3. Indian Road Crescent Junior Public School – Right of Way [2227]

The Committee considered a staff report (see OFMC:048A, page 15) presenting a property matter at Indian Road Crescent Junior Public School.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Atkinson, the Operations and Facilities Management Committee **RECOMMENDS** that the existing right of way at Indian Road Crescent Junior Public School be amended to provide legal access to the property at 86 Humberside Avenue.

4. Response to the Ice Storm (amended by the Board)

The Committee heard an oral update from staff on its response to the ice storm that affected Toronto on December 20, 2013.

On motion of Trustee Goodman, the Operations and Facilities Management Committee **RECOMMENDS** (as amended by the Board, see page 8):

- (a) That the Chair write a letter to CUPE 4400 and the Maintenance and Construction Skilled Trades Council and senior Board staff to thank them for their tireless efforts to repair damage to Board property as a result of the ice storm;
- (b) That the Chair and the Director write a joint letter to the Minister of Education to seek compensation for out of pocket costs related to the ice storm and invite all other similarly affected school boards to seek the same compensation;
- (c) That the Chair and the Director visit the Ministry in person.

Part B: Information Only

5. Delegations

The following oral delegation was heard in accordance with the Board's procedure for hearing delegations:

re Outdoor Education Facilities at James S. Bell Junior Middle Sports and Wellness Academy

- Diane Mahony, School Advisory Council, Co-Chair of the Schoolyard Project Sub-committee

6. Snow Removal From Paved Play Areas

With the permission of the meeting and on motion of Trustee Cary-Meagher the matter was added to the agenda. The Committee heard an oral update from staff on snow removal from paved play areas.

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Harout Manougian
Chair of the Committee

Adopted, as amended, March 5, 2014

Operations and Facilities Management Committee, Report No. 48, February 12, 2014

Operations and Facilities Management Committee

Report No. 48, February 12, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Operations and Facilities Management Committee was convened on Wednesday, February 12, 2014 from 4:34 to 6:39 p.m. in the Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Harout Manougian presiding.

ATTENDANCE The following members were present: Trustees Harout Manougian (Chair), Irene Atkinson, Sheila Cary-Meagher, Jerry Chadwick and Howard Goodman. Also present were Trustees Gerri Gershon, Pamela Gough, John Hastings, Mari Rutka and Sam Sotiropoulos. Trustee Atkinson participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Contract Awards, Facility Services [2260] (amended by the Board)

The Committee considered a staff report (see OFMC:049A, page 1) presenting contract awards. The Committee received the contracts in Appendix A, and approved the contracts in Appendix B.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|---|---|
| <input type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input checked="" type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Chadwick, amended by Trustee Cary-Meagher, the Operations and Facilities Management Committee **RECOMMENDS** (as amended by the Board, see page 9):

- (a) That the contracts in Appendix B, as presented in the report, be approved;
- (b) That staff present a report on the funding of bicycle racks in the April cycle of meetings.

Part (b) was added on amendment of Trustee Cary-Meagher.

Operations and Facilities Management Committee, Report No. 48, February 12, 2014

2. 80 Northern Dancer Boulevard

On motion of Trustee Cary-Meagher, the Operations and Facilities Management Committee **RECOMMENDS** that the Director begin negotiations with the City of Toronto for trading the school site on 80 Northern Dancer Boulevard for a portion of the property at Pantry Park.

Part B: Information Only

3. Delegations

The following oral delegation was heard in accordance with the Board's procedure for hearing delegations:

re Policy re snow/ice removal from paved playgrounds

- Nora Pratter, Chair of the School Council at Beverly Glen Junior Public School

4. Steps to Increase Accountability

The Committee heard an update from staff on steps taken to date to increase accountability in Facility Services operations.

5. Permits: Definition of Marginalized Groups

The Committee heard an update from staff on marginalized groups.

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Harout Manougian
Chair of the Committee

Adopted, as amended, March 5, 2014

 Administration, Finance and Accountability Committee, Report No. 37, January 29, 2014

Administration, Finance and Accountability Committee

Report No. 37, January 29, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Administration, Finance and Accountability Committee convened on Wednesday, January 29, 2014 from 4:40 to 6:05 p.m. in the Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Sheila Ward presiding.

ATTENDANCE The following members were present: Trustees Sheila Ward (Chair), Sam Sotiropoulos and Chris Tonks. Regrets were received from Trustees Stephnie Payne and David Smith. Also present were Trustees Jerry Chadwick, Chris Glover, Howard Goodman, Pamela Gough, Howard Kaplan, Shelley Laskin and Mari Rutka. Trustees Gough and Tonks participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Contract Awards [2244]

The Committee considered a staff report (see AFAC:041A, page 1) presenting contract awards. The Committee received the contract in Appendix A and approved the contracts in Appendix B.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Sotiropoulos, the Administration, Finance and Accountability Committee **RECOMMENDS** that the contracts in Appendix B, as presented in the report, be approved.

2. One-Year Extension of Existing Contracts for Home to School Student Transportation [2250]

The Committee considered a staff report (see AFAC:041A, page 17) seeking an extension of contracts for one year for current operators who provide home to school transportation.

Administration, Finance and Accountability Committee, Report No. 37, January 29, 2014

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Sotiropoulos, the Administration, Finance and Accountability Committee **RECOMMENDS** that the report be received.

3. Ministry of Education B and SB Memoranda: 2014 B01 - In-year Amendments to Education Funding Regulations for 2010-11, 2011-12, 2012-13 and 2013-14 school years [2248]

The Committee considered a staff report (see AFAC:041A, page 19) presenting 2014: B01, a memorandum from the Ministry of Education outlining in-year amendments to the education funding regulations.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Sotiropoulos, the Administration, Finance and Accountability Committee **RECOMMENDS** that the report be received.

4. Transportation Providers Winter Readiness [2249]

The Committee considered a staff report (see AFAC:041A, page 23) presenting information on transportation providers' preparation for driving in winter conditions.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Sotiropoulos, the Administration, Finance and Accountability Committee **RECOMMENDS that the report be received.**

5. First Quarter Interim Financial Report for 2013-14 [2251]

The Committee considered a staff report (see AFAC:041A, page 41) presenting the Board's financial position for the period September 1 to November 30, 2013.

Administration, Finance and Accountability Committee, Report No. 37, January 29, 2014

Committee's recommendation or action regarding the staff recommendation:

- | | |
|---|---|
| <input type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input checked="" type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Sotiropoulos, the Administration, Finance and Accountability Committee **RECOMMENDS** that the Chair and the Director send a communication to the Ministry of Education to request compensation for the extraordinary expenses incurred during the ice storm of December 2013.

Staff recommended that the report be received.

Part B: Information Only

No matters to report

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Sheila Ward
 Chair of the Committee

Adopted March 5, 2014

Administration, Finance and Accountability Committee, Report No. 38, February 26, 2014

Administration, Finance and Accountability Committee

Report No. 38, February 26, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Administration, Finance and Accountability Committee convened on Wednesday, February 26, 2014 from 4:34 to 5:09 p.m. in the Committee Room A, Main Floor, 5050 Yonge Street, Toronto, Ontario, with Sheila Ward presiding.

ATTENDANCE The following members were present: Trustees Sheila Ward (Chair), Stephnie Payne, Sam Sotiropoulos and Chris Tonks. Regrets were received from Trustee David Smith. Also present were Trustees Sheila Cary-Meagher, Gerri Gershon, Chris Glover, Howard Goodman, Pamela Gough, Howard Kaplan and Mari Rutka. Trustees Payne and Tonks participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Investment Advisory Services [2274]

The Committee considered a staff report (see AFAC:042A, page 1) presenting a proposed provider for investment advisory services.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Sotiropoulos, the Administration, Finance and Accountability Committee **RECOMMENDS** that a five-year agreement with Leith Wheeler Investment Counsel Ltd. to provide investment advisory services, in the amount of approximately \$110,000 annually for the five-year term be approved.

2. Long-Term Financing for Capital Projects: Bylaw 19 [2275]

The Committee considered a staff report (see AFAC:042A, page 5) proposing Bylaw No. 19 for the purpose of long-term financing for capital projects.

Administration, Finance and Accountability Committee, Report No. 38, February 26, 2014

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Sotiropoulos, the Administration, Finance and Accountability Committee **RECOMMENDS** that Bylaw No. 19, as presented in the report, be approved to support long-term financing arrangement in the amount of \$18,656,319 through the Ontario Financing Authority.

3. Microsoft XP End of Support Options for Risk Mitigation [2255]

The Committee considered a staff report (see AFAC:042A, page 35) presenting a Windows XP mitigation plan.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Sotiropoulos, the Administration, Finance and Accountability Committee RECOMMENDS that the risk mitigation for the Microsoft XP End of Support be addressed by:

- (i) upgrading the approximately 2,900 administration area computers that are able to run the Windows 7 Operating System,
- (ii) replacing the approximately 3,900 non-upgradable computers used in the administration areas with off lease computers that are able to run the Windows 7 Operating System at a cost of \$260 each for a total cost of \$1,014,000;
- (iii) installing McAfee Application Control on the approximately 59,200 remaining computers at a cost \$8 each for a total cost of \$473,600.

Part B: Information Only

No matters to report

Part C: Ongoing Matters

Administration, Finance and Accountability Committee, Report No. 38, February 26, 2014

No matters to report

SUBMITTED BY Sheila Ward
 Chair of the Committee

Adopted March 5, 2014

 Program and School Services Committee, Report No. 36, February 19, 2014

Program and School Services Committee

Report No. 36, February 19, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Program and School Services Committee convened on Wednesday, February 19, 2014, from 5:02 to 6:56 p.m., in Committee Room A, 5050 Yonge Street, Toronto, Ontario, with Pamela Gough presiding.

ATTENDANCE The following members were present: Trustees Pamela Gough (Chair), Chris Glover, Howard Kaplan, Shelley Laskin and Maria Rodrigues. Also present were Trustees Irene Atkinson, Sheila Cary-Meagher, Cathy Dandy, Gerri Gershon, Howard Goodman, John Hastings, Mari Rutka and Sam Sotiropoulos. Trustees Gershon, Kaplan, Laskin and Rodrigues participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. School Year Calendars 2014-15 [2261]

The Committee considered a report from staff (see PSSC:037A, page 63) presenting school year calendars for 2014-15.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other (refer without recommendation) |

On motion of Trustee Glover, the Program and School Services Committee **RECOMMENDS** that the school year calendars for 2014-15 for elementary, secondary and year round alternative schools, as presented in the report, be approved.

2. Program Enhancement at Western Technical-Commercial School (as amended by the Board)

On motion of Trustee Rodrigues (on behalf of Trustee Atkinson) and amended by Trustees Laskin and Glover, the Program and School Services Committee **RECOMMENDS** (as amended by the Board, see page 9):

Program and School Services Committee, Report No. 36, February 19, 2014

That the following be referred to staff for a report back including funding, to the Program and School Services Committee:

Whereas, there is a need to enhance current programs at Western Technical-Commercial School, with an increased focus on skills required for apprenticeship programs and other core trades related employment and educational opportunities, by either re-introducing or improving classes in plumbing, electrical, carpentry, as well as other construction related skills; and

Whereas, the overall purpose would be to improve these programs with the goal of increasing enrolment to the core technical programs, this increased focus is not designed to be at the expense of other, already existing programs, for example, Cyber Arts, Robotics and the Gifted program, which have been integral to the revitalization of the school over the past number of years; and

Whereas, Western Technical-Commercial School was built in 1927 with a capacity of 2,565 students, and a focus on trades education. During the intervening 85 years, Western's total capacity has been reassessed to 2,301 students and in recent years has become home to Ursula Franklin Academy and theSTUDENTschool – an alternative program for grade 11/12 students. 609 student spaces are allocated to Ursula Franklin Academy (485 spaces utilized) and 180 spaces allocated to theSTUDENTschool (105 utilized). Today this leaves a capacity of 1,512 student spaces for the Western Technical program: 952 students are enrolled, (about 100 of these students are in the Gifted Program), technically, there are 560 additional student spaces available for the Western Technical program; and

Whereas, there is space in the building, programs such as child care and specialized Special Education, in no way related to the trades, are being provided with space and although these are important programs in the community, they are not integral WTCS programs; and

Whereas, WTCS currently presents four post-secondary opportunities or “Four Pathways” through which students can follow their high school education by going into university, college, apprenticeship programs and employment. However, it seems evident that apprenticeships and employment, the third and fourth pathways, are being under promoted and underemphasized. As these pathways are typically associated with the core technical programs, it would appear that core technical programs are underpopulated by both students and staff. It is vital to the future of the school, and is a high priority to students and parents at WTCS that ALL four pathways be maintained as significant post-secondary options;

Whereas, the school currently appears to be focused on maintaining and promoting the gifted, robotics and cyber arts programs, a focus that came about as part of significant re-branding efforts that were undertaken by the school over the last number of years with the goal of reaching a larger market so as to increase the student population by introducing and promoting exciting, high-tech, cutting edge, and forward-looking programs that require academic excellence. A secondary goal of the re-branding was to overcome an old and unfortunate stereotype still held by many: that a technical school is socially intimidating, with lower academic standards and degraded opportunity for academic advancement; and

Whereas, it appears that these goals are being met with a significant degree of success, as a large percentage of graduates go into engineering, graphic design and business programs: and

Program and School Services Committee, Report No. 36, February 19, 2014

Whereas, in addition to great achievement in high tech courses, we should strive for the same success in the core trades and make full use of the significant resources currently available at WTCS.

Examples of underused resources and gaps in service:

- There is an electrical shop, but no students although there are two qualified teachers;
- There is no plumbing shop and no plumbing teacher;
- There is a drafting room, but it has 12 year old computers that cannot do anything close to architectural drawings. It takes about half an hour to draw a line. There is no drafting teacher.
- There are 95 students enrolled in five Tech Auto classes. There is room for 16 classes.
- There is a cabinet-making shop but no space to do carpentry work.
- There are 952 students enrolled at WTCS, including 563 grade 11s and 12s who are eligible for Ontario Young Apprenticeship Program (OYAP). Of those 563 students, only 38 are actually enrolled in (OYAP) and some are sent without any formal in-school training, which would typically be 4-6 credits completed before the OYAP in the relevant trade. There are 29 in Dual Credit programs at various colleges, but not all dual credits are trade related.

Whereas, with regard to the job market, the following presents an enormous opportunity for the Board and WTCS to produce greater numbers of students to fill these jobs by preparing them to be capable, trained and skilled trades people:

1. The youth unemployment rate in Ontario is at least double the conventional unemployment rate as measured by Statistics Canada.
2. Two of the fastest growing job sectors in Ontario have been identified as the skilled trades and technological related roles. Labour market projections reveal that these jobs are growing at a rate of 70% more than other occupations.
3. Toronto and vicinity is experiencing an unprecedented construction boom, and there is a consistent demand for skilled workers.
4. There are 85,000 new construction related jobs available,

Therefore be it resolved:

- (a) That there be a reintroduction and improvement of Western Technical-Commercial School core-tech programs that would revitalize underutilized facilities and recruiting opportunities, and that there be increased focus on the development of skills required for apprenticeship programs and other trades related employment and educational opportunities; and that this be a major focus of the Central Accommodation Team;

Program and School Services Committee, Report No. 36, February 19, 2014

- (b) That an advisory committee made up of appropriate staff from Western Technical-Commercial School, parent representatives from the school advisory council, trustee, school superintendent and representatives from the Toronto and York Labour Council and other trade related unions, be established to provide advice to the Central Accommodation Team;
- (c) That the advisory committee and or central accommodation team make progress reports to the Board as deemed appropriate together with any recommendations it may see fit;
- (d) That the central accommodation team together with representatives from the advisory committee initiate a review of programs and space at Western Technical-Commercial School and make recommendations to the school administration and the Board for additions of programs together with identified space for required shops:
- (e) That the Gifted program include an opportunity to explore construction-related instruction for university programs in architecture, engineering, business management, advanced technology, etc.;
- (f) That any financial requirements for facility upgrading be identified and presented to the Program and School Services Committee in the progress reports referenced at Part (c);
- (g) That any effort and/or resolution designed to meet the recommendations presented here-in are not at the expense of current programs that have strong backing and support of a high percentage of the student and parent body – specifically, Cyber Arts, Robotics, and Gifted programs, .

At the Committee meeting, on motion of Trustee Laskin, “and that would help co-brand WTCS as an Institute of Excellence for the Construction Trades” was deleted at Part (a).

Also at the Committee meeting, on motion of Trustee Glover, “added to the current capital program” was deleted and “presented to the Program and School Services Committee in the progress reports be referenced at Part (c)” was added at Part (f).

The Committee defeated the following moved by Trustee Glover “that three students representing a broad range of backgrounds from the school be added at Part (b).”

Part B: Information Only

3. Delegations

The following oral delegations were heard in accordance with the Board’s procedure for hearing delegations:

Program and School Services Committee, Report No. 36, February 19, 2014

re Item 9.1., Program Enhancement at Western Technical-Commercial School

- Stephanie Brett, Teacher at Western Technical-Commercial School
- Matthew Shera and Aidan Schonewille

re Programming

- Derik Chica and Alexandra Arraiz, Latin American Educators Network

Part C: Ongoing Matters

4. Postponed Matters

The Committee postponed consideration of the following matters to the next meeting:

- Special Education Advisory Committee Reports dated October 7, November 4 and December 9, 2013 and January 13, 2014
- Parent Involvement Advisory Committee Reports dated October 16, November 19 and December 17, 2013
- Improving Student Success in Mathematics [2239]
- 34-Credit Threshold [2266]
- Methods of Teaching Mathematics: JUMP and Arrowsmith Math Programs Pilot Project (Trustee Kaplan, on behalf of Trustee Atkinson)

SUBMITTED BY Pamela Gough
Chair of the Committee

Adopted, as amended, March 5, 2014

Human Resources and Professional Learning Committee

Report No. 30, February 19, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A special meeting of the Human Resources and Professional Learning Committee convened on Wednesday, February 19, 2014, from 7:08 to 9:10 p.m., in Committee Room A, 5050 Yonge Street, Toronto, Ontario, with Cathy Dandy presiding.

ATTENDANCE The following members were present: Trustees Cathy Dandy (Chair), Gerri Gershon and John Hastings. Regrets were received from Trustees Shaun Chen and Elizabeth Moyer. Also present were Trustees Irene Atkinson, Sheila Cary-Meagher, Chris Glover, Howard Goodman, Pamela Gough, Shelley Laskin, Harout Manougian, Mari Rutka and Sam Sotiropoulos. Trustees Gershon and Laskin participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. School-based Staff Allocation 2014-15 [2262]

The Committee considered a staff report (see HRC:033A, page 1) presenting school-based staff allocation for 2014-15.

Committee's recommendation or action regarding the staff recommendation:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Concur | <input type="checkbox"/> Refer |
| <input type="checkbox"/> Amend | <input type="checkbox"/> Postpone consideration (defer) |
| <input type="checkbox"/> Disregard | <input type="checkbox"/> Other |

On motion of Trustee Hastings, the Human Resources and Professional Learning Committee RECOMMENDS that the following staffing levels of school-based staff for 2014-2015 be approved:

- (a) Allocate 10,839.0 FTE positions of Teachers – Elementary as set out in Appendix A;
- (b) Allocate 5,082.0 FTE positions of Teachers – Secondary as set out in Appendix B;
- (c) Allocate 234 headcount positions (179.5 FTE) of *Vice-Principals – Elementary* as set out in Appendix C;

Human Resources and Professional Learning Committee, Report No. 30, February 19, 2014

- (d) Allocate 165 headcount positions (165.0 FTE) of *Vice-Principals – Secondary and Junior High Schools* as set out in Appendix C;
- (e) Allocate 10.0 FTE positions of *Educational Assistants* set out in Appendix D;
- (f) Allocate 1,290.0 FTE positions of *Early Childhood Educators* as set out in Appendix E;
- (g) Allocate 2,486.0 FTE positions of *Special Education Support Staff* as set out in Appendix F;
- (h) Allocate 1,052.0 FTE positions of *School Office Clerical* as set out in Appendix G;
- (i) Allocate 110.0 FTE positions of *School-Based Safety Monitors* and allocate additionally the financial equivalent of 89.0 FTE School-Based Safety Monitors as set out in Appendix H;
- (j) Allocate 2,779 headcount positions of *Lunchroom Supervisors* as set out in Appendix I;
- (k) Allocate 92.5 FTE positions of *Aquatics Instructors* in the regular program as set out in Appendix J;
- (l) Allocate 46.0 FTE positions of *Food Services Assistants* as set out in Appendix K;
- (m) Allocate 2,160.0 FTE positions in *Caretaking* as set out in Appendix L.

Part B: Information Only

2. Delegations

The following oral delegation was heard in accordance with the Board's procedure for hearing delegations.

re Item 4., School-based Staff Allocation 2014-15 [2262]

- Israt Ahmed, Alliance for a Poverty-free Toronto, Scarborough resident and parent

Human Resources and Professional Learning Committee, Report No. 30, February 19, 2014

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Cathy Dandy
Chair of the Committee

Adopted March 5, 2014

 Program and School Services Committee, Report No. 37, February 28, 2014

Program and School Services Committee

Report No. 37, February 28, 2014

TO Regular Meeting Date: March 5, 2014

MEETING A meeting of the Program and School Services Committee convened on Friday, February 28, 2014, from 8:30 to 9:11 a.m., in Committee Room A, 5050 Yonge Street, Toronto, Ontario, with Pamela Gough presiding.

ATTENDANCE The following members were present: Trustees Pamela Gough (Chair), Chris Glover, Howard Kaplan, Shelley Laskin and Maria Rodrigues. Also present were Trustees Sheila Cary-Meagher and Mari Rutka. Trustees Glover, Kaplan, Laskin and Rodrigues participated by electronic means.

The Committee decided to report and recommend as follows:

Part A: Committee Recommendations

1. Program and School Services Committee, Report No. 35, January 22, 2014 (amended by the Board) (see page 10).

The Committee discussed Report No. 35 of the Program and School Services Committee (see PSSC:038A, page 1).

On motion of Trustee Laskin, the Program and School Services Committee **RECOMMENDS** that the report be referred to a special meeting of the Board to be held within 30 days.

(Amended by the Board, (see page 10) to receive the Minority Report).

Minority Report (submitted in accordance with Bylaw 41.2) Trustee Rodrigues disagreed with the majority and recommends:

Whereas, to defer receipt of the recommendations of the Task Force on the Success of Students of Somali Heritage would be disrespectful to the work of the Task Force members; and

Whereas, deferral would have negative implications for programming;

Therefore be it resolved:

Program and School Services Committee, Report No. 37, February 28, 2014

That Report No. 35 of the Program and School Services Committee, which includes a recommendation for receipt of the report from the Task Force on the Success of Students of Somali Descent, be received by the Board at its meeting on March 5, 2014.

Part B: Information Only

No matters to report

Part C: Ongoing Matters

No matters to report

SUBMITTED BY Pamela Gough
Chair of the Committee

Adopted, as amended, March 5, 2014

